



CPAs & Consultants | Wealth Management

INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

The City Council
City of Milford, Nebraska

Management is responsible for the accompanying historical financial information of the City of Milford, Nebraska (City) as of September 30, 2020 and for the year then ended included in the accompanying prescribed form (2021-2022 State of Nebraska City/Village Budget Form), in accordance with the cash basis of accounting as required by the Nebraska Auditor of Public Accounts (APA). We did not audit or review the financial information included in the accompanying prescribed form, nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on the financial information included in the accompanying prescribed form.

Management also is responsible for the accompanying forecasted financial information of the City as of September 30, 2021 and 2022 and for the years then ending included in the accompanying prescribed form (2021-2022 State of Nebraska City/Village Budget Form), including the related summary of significant assumptions in accordance with guidelines for the presentation of a forecast established by the American Institute of Certified Public Accountants (AICPA). This financial forecast is presented on the cash basis of accounting as required by the APA, which is a basis of accounting other than accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not examine or review the financial forecast nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on this financial forecast.

The forecasted results may not be achieved, as there will usually be differences between the forecasted and actual results because events and circumstances frequently do not occur as expected, and these differences may be material. We have no responsibility to update this report for events and circumstances occurring after the date of this report.

Management has elected to omit substantially all the disclosures required by guidelines for the presentation of a financial forecast established by the AICPA other than those related to the significant assumptions. If the omitted disclosures were included in the forecast, they might influence the user's conclusions about the City's cash position, cash receipts, and cash disbursements for the forecast periods. Accordingly, the forecasts are not designed for those who are not informed about such matters.

The forecasted and historical information included in the accompanying prescribed form is presented in accordance with the requirements of the APA, and is not intended to be a complete presentation of the City's assets and liabilities in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of City management and the APA and is not intended to be and should not be used by anyone other than these specified parties.

ABE LLP

Lincoln, Nebraska
September 16, 2021

SELECTED DISCLOSURES

NOTE A - BASIS OF ACCOUNTING

The budget is prepared on the cash basis of accounting. Receipts and disbursements are reported when they result from cash transactions. Because state law requires that a municipality's annual budget be prepared on the cash basis of accounting, the budget adopted by the City of Milford (City) is inconsistent with generally accepted accounting principles.

NOTE B - SUMMARY OF SIGNIFICANT ASSUMPTIONS

This financial forecast presents, to the best of management's knowledge and belief, the City of Milford's expected cash position, cash receipts, and cash disbursements for the forecast periods. Accordingly, the forecast reflects management's judgment as of September 16, 2021, the date of this forecast, of the expected conditions and its expected course of action. The assumptions disclosed herein are those that management believes are significant to the forecast and are not all-inclusive. There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

The City's budget form has been prepared based on the following significant assumptions:

- Revenues will remain constant.
- Motor Vehicle Tax has been estimated to be approximately 87% of the prior year's projected collections and Sales Tax has been estimated to be approximately 85% of the prior year's projected collections due to the volatility of this revenue stream. The City's proximity to a larger City increases the possibility that residents may choose to shop in the larger City, reducing the revenue stream to the City. The increase in online sales, potential impact of COVID-19 on local sales, and legislation related to the taxation of residential water service may also impact this revenue stream.
- Property tax will be requested at an estimated minimum amount necessary to not unduly deplete necessary cash reserves, given the past years' experience of actual results compared to budget.
- Transfers are budgeted to various funds as necessary to meet expenditure requirements and maintain minimum cash reserves. Transfers are made from the General Fund reserves.
- Expenditures and capital outlays budgeted are based on known and estimated costs and prior years' experience.

See independent accountant's compilation report.

2021-2022
STATE OF NEBRASKA
CITY/VILLAGE BUDGET FORM

City of Milford
 TO THE COUNTY BOARD AND COUNTY CLERK OF
 Seward County

This budget is for the Period October 1, 2021 through September 30, 2022

Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:

<p>The following PERSONAL AND REAL PROPERTY TAX is requested for the ensuing year:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 15%; text-align: right;">\$</td> <td style="width: 45%;">532,100.00</td> <td style="width: 40%;">Property Taxes for Non-Bond Purposes</td> </tr> <tr> <td style="text-align: right;">\$</td> <td>68,850.00</td> <td>Principal and Interest on Bonds</td> </tr> <tr> <td style="text-align: right;">\$</td> <td>600,950.00</td> <td>Total Personal and Real Property Tax Required</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 15%; text-align: right;">\$</td> <td style="width: 45%;">117,403,824</td> <td style="width: 40%;">Total Certified Valuation (All Counties)</td> </tr> </table> <p style="font-size: small;">(Certification of Valuation(s) from County Assessor MUST be attached)</p>	\$	532,100.00	Property Taxes for Non-Bond Purposes	\$	68,850.00	Principal and Interest on Bonds	\$	600,950.00	Total Personal and Real Property Tax Required	\$	117,403,824	Total Certified Valuation (All Counties)	<p>Projected Outstanding Bonded Indebtedness as of October 1, 2021 <i>(As of the Beginning of the Budget Year)</i></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 15%; text-align: right;">Principal</td> <td style="width: 45%; text-align: right;">\$</td> <td style="width: 40%; text-align: right;">748,896.00</td> </tr> <tr> <td style="text-align: right;">Interest</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">198,815.00</td> </tr> <tr> <td style="text-align: right;">Total Bonded Indebtedness</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">947,711.00</td> </tr> </table> <p style="text-align: center;">Report of Joint Public Agency & Interlocal Agreements</p> <p>Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2020 through June 30, 2021? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p style="font-size: small;">If YES, Please submit Interlocal Agreement Report by September 20th.</p> <p style="text-align: center;">Report of Trade Names, Corporate Names & Business Names</p> <p>Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2020 through June 30, 2021? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p style="font-size: small;">If YES, Please submit Trade Name Report by September 20th.</p>	Principal	\$	748,896.00	Interest	\$	198,815.00	Total Bonded Indebtedness	\$	947,711.00
\$	532,100.00	Property Taxes for Non-Bond Purposes																				
\$	68,850.00	Principal and Interest on Bonds																				
\$	600,950.00	Total Personal and Real Property Tax Required																				
\$	117,403,824	Total Certified Valuation (All Counties)																				
Principal	\$	748,896.00																				
Interest	\$	198,815.00																				
Total Bonded Indebtedness	\$	947,711.00																				
Submission Information																						
<h2 style="margin: 0;">Budget Due by 9-20-2021</h2>																						
<p>Submit budget to:</p> <p>1. Auditor of Public Accounts -Electronically on Website or Mail</p> <p>2. County Board (SEC. 13-508), C/O County Clerk</p>																						

APA Contact Information

Auditor of Public Accounts
 State Capitol, Suite 2303
 Lincoln, NE 68509

Telephone: (402) 471-2111 FAX: (402) 471-3301
 Website: www.auditors.nebraska.gov

Questions - E-Mail: Jeff.Schreier@nebraska.gov

City of Milford in Seward County

Line No.	Beginning Balances, Receipts, & Transfers	Actual 2019 - 2020 (Column 1)	Actual/Estimated 2020 - 2021 (Column 2)	Adopted Budget 2021 - 2022 (Column 3)
1	Net Cash Balance	\$ 4,447,782.00	\$ 4,577,762.00	\$ 4,833,785.00
2	Investments	\$ 1,340,214.00	\$ 1,340,214.00	\$ 1,340,214.00
3	County Treasurer's Balance	\$ 21,314.00	\$ 21,314.00	\$ 21,314.00
4	Beginning Balance Proprietary Function Funds (Only if Page 6 is Used)			\$ -
5	Subtotal of Beginning Balances (Lines 1 thru 4)	\$ 5,809,310.00	\$ 5,939,290.00	\$ 6,195,313.00
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 517,139.00	\$ 513,202.00	\$ 595,000.00
7	Federal Receipts		\$ 250,202.00	\$ 2,397,245.00
8	State Receipts: Motor Vehicle Pro-Rate	\$ 1,325.00	\$ 1,091.00	\$ 1,500.00
9				
10	State Receipts: Highway Allocation and Incentives	\$ 224,004.00	\$ 208,744.00	\$ 225,810.00
11	State Receipts: Motor Vehicle Fee	\$ 16,483.00	\$ 18,434.00	\$ 16,500.00
12	State Receipts: State Aid			
13	State Receipts: Municipal Equalization Aid	\$ 129,338.00	\$ 128,866.00	\$ 139,255.00
14	State Receipts: Other			
15	State Receipts: Property Tax Credit	\$ 29,880.00	\$ 28,572.00	
16	Local Receipts: Nameplate Capacity Tax			
17	Local Receipts: Motor Vehicle Tax	\$ 45,823.00	\$ 48,084.00	\$ 42,000.00
18	Local Receipts: Local Option Sales Tax	\$ 223,151.00	\$ 263,131.00	\$ 223,661.00
19	Local Receipts: In Lieu of Tax	\$ 29,251.00	\$ 27,329.00	\$ 32,000.00
20	Local Receipts: Other	\$ 1,710,967.00	\$ 1,050,566.00	\$ 1,945,420.00
21	Transfers In of Surplus Fees			
22	Transfers In Other Than Surplus Fees	\$ 852,000.00	\$ 825,712.00	\$ 928,500.00
23	Proprietary Function Funds (Only if Page 6 is Used)			\$ -
24	Total Resources Available (Lines 5 thru 23)	\$ 9,588,671.00	\$ 9,303,223.00	\$ 12,742,204.00
25	Total Disbursements & Transfers (Line 22, Pg 3, 4 & 5)	\$ 3,649,381.00	\$ 3,107,910.00	\$ 10,228,878.00
26	Balance Forward/Cash Reserve (Line 24 MINUS Line 25)	\$ 5,939,290.00	\$ 6,195,313.00	\$ 2,513,326.00
27	Cash Reserve Percentage			45%
PROPERTY TAX RECAP		Tax from Line 6		
		County Treasurer Commission at 1%		
		Total Property Tax Requirement		
		\$ 595,000.00		
		\$ 5,950.00		
		\$ 600,950.00		

See summary of significant assumptions and independent accountant's report.

City of Milford in Seward County

To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your municipality needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:		Property Tax Request
General Fund		\$ 532,100.00
Bond Fund		\$ 68,850.00
Fund		
Fund		
Total Tax Request	** \$	600,950.00

** This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page 1.

Cash Reserve Funds

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below funds being held in a special reserve fund.

Special Reserve Fund Name	Amount
Total Special Reserve Funds	\$ -
Total Cash Reserve	\$ 2,513,326.00
Remaining Cash Reserve	\$ 2,513,326.00
Remaining Cash Reserve %	45%

See summary of significant assumptions and independent accountant's report.

Documentation of Transfers of Surplus Fees: (Only complete if Transfers of Surplus Fees Were Budgeted)

Please explain where the monies will be transferred from, where the monies will be transferred to, and the reason for the transfer.

Transfer From:	Transfer To:
Amount:	
Reason:	
Transfer From:	Transfer To:
Amount:	
Reason:	
Transfer From:	Transfer To:
Amount:	
Reason:	

City of Milford in Seward County

Line No.	2021-2022 ADOPTED BUDGET Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	Transfers Out (F)	TOTAL
1	Governmental:							
2	General Government	\$ 613,065.00	\$ 154,500.00	\$ 126,000.00	\$ 68,850.00		\$ 804,500.00	\$ 1,766,915.00
3	Public Safety - Police and Fire	\$ 692,155.00		\$ 15,000.00			\$ 35,000.00	\$ 742,155.00
4	Public Safety - Other							\$ -
5	Public Works - Streets	\$ 523,942.00		\$ 20,000.00			\$ 10,000.00	\$ 553,942.00
6	Public Works - Other							\$ -
7	Public Health and Social Services							\$ -
8	Culture and Recreation	\$ 306,490.00	\$ 500,000.00	\$ 65,000.00			\$ 79,000.00	\$ 950,490.00
9	Community Development	\$ 1,831,179.00			\$ 6,100.00			\$ 1,837,279.00
10	Miscellaneous							\$ -
11	Business-Type Activities:							
12	Airport							\$ -
13	Nursing Home							\$ -
14	Hospital							\$ -
15	Electric Utility							\$ -
16	Solid Waste							\$ -
17	Transportation							\$ -
18	Wastewater	\$ 459,300.00	\$ 200,000.00					\$ 659,300.00
19	Water	\$ 966,100.00	\$ 2,692,197.00		\$ 60,500.00			\$ 3,718,797.00
20	Other							\$ -
21	Proprietary Function Funds (Page 6)					\$ -		\$ -
22	Total Disbursements & Transfers (Lns 2 thru 21)	\$ 5,392,231.00	\$ 3,546,697.00	\$ 226,000.00	\$ 135,450.00	\$ -	\$ 928,500.00	\$ 10,228,878.00

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, and Proprietary Function Funds if a separate budget is filed.

City of Milford in Seward County

Line No.	2020-2021 ACTUAL/ESTIMATED Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	Transfers Out (F)	TOTAL
1	Governmental:							
2	General Government	\$ 381,315.00	\$ 194,950.00	\$ 623.00	\$ 134,271.00		\$ 807,712.00	\$ 1,518,871.00
3	Public Safety - Police and Fire	\$ 395,532.00		\$ 79,554.00			\$ 3,000.00	\$ 478,086.00
4	Public Safety - Other							\$ -
5	Public Works - Streets	\$ 354,802.00		\$ 7,000.00			\$ 10,000.00	\$ 371,802.00
6	Public Works - Other							\$ -
7	Public Health and Social Services							\$ -
8	Culture and Recreation	\$ 238,161.00		\$ 2,480.00			\$ 5,000.00	\$ 245,641.00
9	Community Development				\$ 1,845.00			\$ 1,845.00
10	Miscellaneous							\$ -
11	Business-Type Activities:							
12	Airport							\$ -
13	Nursing Home							\$ -
14	Hospital							\$ -
15	Electric Utility							\$ -
16	Solid Waste							\$ -
17	Transportation							\$ -
18	Wastewater	\$ 174,358.00						\$ 174,358.00
19	Water	\$ 248,115.00		\$ 8,797.00	\$ 60,395.00			\$ 317,307.00
20	Other							\$ -
21	Proprietary Function Funds							\$ -
22	Total Disbursements & Transfers (Ln 2 thru 21)	\$ 1,792,283.00	\$ 194,950.00	\$ 98,454.00	\$ 196,511.00	\$ -	\$ 825,712.00	\$ 3,107,910.00

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, and Proprietary Function Funds if a separate budget is filed.

City of Milford in Seward County

Line No.	2019-2020 ACTUAL Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	Transfers Out (F)	TOTAL
1	Governmental:							
2	General Government	\$ 361,884.00	\$ 684,045.00	\$ 32,718.00	\$ 77,894.00		\$ 804,000.00	\$ 1,960,541.00
3	Public Safety - Police and Fire	\$ 387,817.00		\$ 29,812.00			\$ 33,000.00	\$ 450,629.00
4	Public Safety - Other							\$ -
5	Public Works - Streets	\$ 219,980.00		\$ 16,462.00			\$ 10,000.00	\$ 246,442.00
6	Public Works - Other							\$ -
7	Public Health and Social Services							\$ -
8	Culture and Recreation	\$ 248,412.00		\$ 16,335.00			\$ 5,000.00	\$ 269,747.00
9	Community Development							\$ -
10	Miscellaneous							\$ -
11	Business-Type Activities:							
12	Airport							\$ -
13	Nursing Home							\$ -
14	Hospital							\$ -
15	Electric Utility							\$ -
16	Solid Waste							\$ -
17	Transportation							\$ -
18	Wastewater	\$ 191,051.00						\$ 191,051.00
19	Water	\$ 470,576.00			\$ 60,395.00			\$ 530,971.00
20	Other							\$ -
21	Proprietary Function Funds							\$ -
22	Total Disbursements & Transfers (Ln 2 thru 21)	\$ 1,879,720.00	\$ 684,045.00	\$ 95,327.00	\$ 138,289.00	\$ -	\$ 852,000.00	\$ 3,649,381.00

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
 (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
 (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
 (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
 (E) **Other** should include Judgments, and Proprietary Function Funds if a separate budget is filed.

2021-2022 SUMMARY OF PROPRIETARY FUNCTION FUNDS

THIS SPACE FOR USE OF PROPRIETARY FUNCTION FUNDS ONLY

NOTE: State Statute Section 13-504 requires a uniform summary of the proposed budget statement including each proprietary function fund included in a separate proprietary budget statement prepared pursuant to the Municipal Proprietary Function Act. Proprietary function shall mean a water supply or distribution utility, a waste-water collection or treatment utility, an electric generation, transmission, or distribution utility, a gas supply, transmission, or distribution utility, an integrated solid waste management collection, disposal, or handling utility, or a hospital or a nursing home owned by a municipality.

CORRESPONDENCE INFORMATION

ENTITY OFFICIAL ADDRESS

If no official address, please provide address where correspondence should be sent

NAME
City of Milford

ADDRESS
402 1st Street

CITY & ZIP CODE
Milford 68405

TELEPHONE
402-761-3247

WEBSITE
milfordne.gov

NAME	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
Tony Delong		Jeanne Hoggins	Carmen R. Standley, CPA
Council President		City Clerk	HBE LLP
402-761-3247		402-761-3247	402-423-1444
cityofmilford@windstream.net		cityofmilford@windstream.net	cstandley@hbecpa.com

For Questions on this form, who should we contact (please V one): Contact will be via email if supplied.

☐ Board Chairperson

☒ Clerk / Treasurer / Superintendent / Other

☐ Preparer

City of Milford in Seward County

2021-2022 LID SUPPORTING SCHEDULE

Calculation of Restricted Funds

Total Personal and Real Property Tax Requirements	(1)	\$	600,950.00
Motor Vehicle Pro-Rate	(2)	\$	1,500.00
In-Lieu of Tax Payments	(3)	\$	32,000.00
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.			
Prior Year Capital Improvements Excluded from Restricted Funds (From Prior Year Lid Support, Line (17))		\$	-
LESS: Amount Spent During 2020-2021	(5)	\$	-
LESS: Amount Expected to be Spent in Future Budget Years	(6)	\$	-
Amount to be included as Restricted Funds (<u>Cannot Be A Negative Number</u>)	(7)	\$	-
Motor Vehicle Tax	(8)	\$	42,000.00
Local Option Sales Tax	(9)	\$	223,661.00
Transfers of Surplus Fees	(10)	\$	-
Highway Allocation and Incentives	(11)	\$	225,810.00
	(12)		
Motor Vehicle Fee	(13)	\$	16,500.00
Municipal Equalization Fund	(14)	\$	139,255.00
Insurance Premium Tax	(15)	\$	-
Nameplate Capacity Tax	(15a)	\$	-
TOTAL RESTRICTED FUNDS (A)	(16)	\$	1,281,676.00

Lid Exceptions

Capital Improvements (Real Property and Improvements on Real Property)		\$	-	(17)
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year (<i>cannot exclude same capital improvements from more than one lid calculation.</i>)				
Agrees to Line (6).		\$	-	(18)
Allowable Capital Improvements	(19)	\$	-	
Bonded Indebtedness	(20)	\$	68,850.00	
Public Facilities Construction Projects (Statutes 72-2301 to 72-2308)	(21)			
Interlocal Agreements/Joint Public Agency Agreements	(22)	\$	37,544.00	
Public Safety Communication Project (Statute 86-416)	(23)			
Benefits Paid Under the Firefighter Cancer Benefits Act	(23a)			
Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only)	(24)			
Judgments	(25)			
Refund of Property Taxes to Taxpayers	(26)			
Repairs to Infrastructure Damaged by a Natural Disaster	(27)			
TOTAL LID EXCEPTIONS (B)	(28)	\$	106,394.00	

TOTAL RESTRICTED FUNDS

For Lid Computation

(To Line 9 of the Lid Computation Form)

To Calculate: Total Restricted Funds (A)-Line 16 MINUS Total Lid Exceptions (B)-Line 28

\$ 1,175,282.00

Total Restricted Funds for Lid Computation cannot be less than zero. See Instruction Manual on completing the Lid Supporting Schedule.

City of Milford

IN

Seward County

LID COMPUTATION FORM FOR FISCAL YEAR 2021-2022

PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2

OPTION 1

2020-2021 Restricted Funds Authority (Base Amount) = Line (8) from last year's Lid Form 1,341,756.45
Option 1 - (Line 1)

OPTION 2

Only use if a vote was taken at a townhall meeting to exceed Lid for one year

Line (1) of Prior Year Lid Computation Form Option 2 - (A)

Allowable Percent Increase **Less** Vote Taken (Prior Year Lid Computation Form Line (6) - Line (5)) %

Dollar Amount of Allowable Increase Excluding the vote taken Line (A) times Line (B) Option 2 - (B)

Calculated 2020-2021 Restricted Funds Authority (Base Amount) Line (A) Plus Line (C) -
Option 2 - (Line 1)

CURRENT YEAR ALLOWABLE INCREASES

1 **BASE LIMITATION PERCENT INCREASE (2.5%)** 2.50 %
(2)

2 **ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%** 0.20 %
(3)

$\frac{2,943,570.00}{2021 \text{ Growth per Assessor}} \div \frac{109,048,117.00}{2020 \text{ Valuation}} = \frac{2.70}{\text{Multiply times 100 To get \%}}$

3 **ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE** 1.00 %
(4)

$\frac{4}{\# \text{ of Board Members voting "Yes" for Increase}} \div \frac{4}{\text{Total \# of Members in Governing Body at Meeting}} = \frac{100.00}{\text{Must be at least 75\% (.75) of the Governing Body}}$

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

4 **SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE** %
(5)

Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) 3.70 %
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) 49,644.99
(7)

Total Restricted Funds Authority = Line (1) + Line (7) 1,391,401.44
(8)

Less: Restricted Funds from Lid Supporting Schedule 1,175,282.00
(9)

Total Unused Restricted Funds Authority = Line (8) - Line (9) 216,119.44
(10)

LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR YOU ARE IN VIOLATION OF THE LID LAW.

2021-2022 CAPITAL IMPROVEMENT LID EXEMPTIONS

See summary of significant assumptions and independent accountant's report.

Municipality Levy Limit Form

City of Milford in Seward County

Municipality Levy

Personal and Real Property Tax Request	(1)		600,950.00
Judgments (Not Paid by Liability Insurance)	(2)	0.00	
Pre-Existing Lease - Purchase Contracts-7/98	(3)	0.00	
Bonded Indebtedness	(4)	68,850.00	
Interest Free Financing (Public Airports)	(5)	0.00	
Benefits Paid Under Firefighter Cancer Benefits Act	(6)	0.00	
Total Levy Exemptions	(7)		68,850.00
Tax Request Subject to Levy Limit	(8)		532,100.00
Valuation	(9)		117,403,824
Municipality Levy Subject to Levy Authority	(10)		0.453222
Levy Authority Allocated to Others-			
Airport Authority	(11)		0.000000
Community Redevelopment Authority	(12)		0.000000
Transit Authority	(13)		0.000000
Off Street Parking District Valuation	(14)		
Off Street Parking District Levy (Statute 77-3443(2))	(15)	0.000000	0.000000
Other	(16)		0.000000
Total Levy for Compliance Purposes	(17)		0.453222 (A)

Levy Authority

Municipality Levy Limit	(18)		0.450000
Municipality property taxes designated for interlocal agreements	(19)	37,544.00	0.031979
Total Municipality Levy Authority	(20)		0.481979 (B)
Voter Approved Levy Override	(21)		0.000000 (C)

Note: (A) must be less than the greater of (B) or (C) to be in compliance with the Statutes

This Form is to be completed to ensure compliance with the levy limits established in State Statute Section 77-3442. The levy limit applicable to municipalities is 45 cents plus 5 cents for interlocal agreements.

State Statute Section 86-416 allows for a special tax to fund Public Safety Communication projects, the tax has the same status as bonded indebtedness. State Statute 72-2301 through 72-2308 allows bonds to be issued for Public Facilities Construction Projects. Amounts should be included as Bonded Indebtedness on Line 7 above.

A municipality may exceed the limits in State Statute Section 77-3442 by completing the requirements of State Statute Section 77-3444 (Election or Townhall Meeting). **If an amount is entered on Line 21, a sample ballot and election results MUST be submitted with budget. If voter approved override was completed at a Townhall Meeting, minutes of that meeting, and a list of registered voters in the municipality must be submitted.** Please refer to the statutes to ensure all requirements are met.

City of Milford
IN
Seward County, Nebraska

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 13th day of September 2021, at 6:00 o'clock P.M., at Milford City Hall for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

2019-2020 Actual Disbursements & Transfers	\$	3,649,381.00
2020-2021 Actual/Estimated Disbursements & Transfers	\$	3,107,910.00
2021-2022 Proposed Budget of Disbursements & Transfers	\$	10,228,878.00
2021-2022 Necessary Cash Reserve	\$	2,513,326.00
2021-2022 Total Resources Available	\$	12,742,204.00
Total 2021-2022 Personal & Real Property Tax Requirement	\$	600,950.00
Unused Budget Authority Created For Next Year	\$	216,119.44

Breakdown of Property Tax:

Personal and Real Property Tax Required for Non-Bond Purposes	\$	532,100.00
Personal and Real Property Tax Required for Bonds	\$	68,850.00

NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 13th day of September 2021, at 6:00 o'clock P.M., at Milford City Hall for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2020	2021	Change
Operating Budget	7,278,054.00	10,228,878.00	41%
Property Tax Request	\$ 558,530.00	\$ 600,950.00	8%
Valuation	109,048,117	117,403,824	8%
Tax Rate	0.512187	0.511866	0%
Tax Rate if Prior Tax Request was at Current Valuation	0.475734		

REPORT OF JOINT PUBLIC AGENCY AND INTERLOCAL AGREEMENTS**REPORTING PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021****City of Milford****Seward County**

SUBDIVISION NAME		COUNTY	Amount Used as Lid Exemption (Column 4)
Parties to Agreement (Column 1)	Agreement Period (Column 2)	Description (Column 3)	
County of Seward	4/4/2000 - Non-expiring	County Wide Communications	\$ 23,199.00
County of Seward, City of Seward, Village of Beaver Crossing, Bee, Cordova, Garland, Goehner, Utica, Pleasant Dale and Staplehurst	7/21/1998 - Non-expiring	Provide services at lowest cost - Shared Services	\$ -
City of Seward, Village of Bee, Utica, Garland, Goehner, Cordova, Staplehurst, Pleasant Dale, Beaver Crossing, County of Seward and Seward County Housing Corp	4/2006 to Current	Affordable Housing	\$ -
City of Seward, all incorporated Seward County towns in Seward County	5/1/2006 Perpetual, unless terminated	Seward County Unified Economic Development Organization	\$ 11,845.00
Seward County Board of Commissioners, Seward County Attorney	10/1/2020 to 9/30/21	Prosecution Services	\$ 2,500.00

Total Amount used as Lid Exemption

\$ 37,544.00

REPORTING PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021

City of Milford

Seward County

SUBDIVISION NAME

COUNTY

List all Trade Names, Corporate Names and Business Names under which the political subdivision conducted business.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page or a sheet of stationery.

CERTIFICATION OF TAXABLE VALUE AND VALUE ATTRIBUTABLE TO GROWTH

{format for all political subdivisions other than a) sanitary improvement districts in existence five years or less,
and b) community colleges, and c) school districts}

TAX YEAR 2021

{certification required annually}

To: Milford

TAXABLE VALUE LOCATED IN THE COUNTY OF SEWARD COUNTY

Name of Political Subdivision	Subdivision Type	Value attributable to Growth	Total Taxable Value
Milford General	Cities & Villages (DIST2)	\$2,943,570	\$117,403,824
Milford Bond Fund	Cities & Villages (DIST2)	\$2,005,566	\$117,403,824

*Value attributable to growth is determined pursuant to section 13-518 which includes real and personal property and annexation, if applicable.

I, Seward County County Assessor, hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. § 13-509 and § 13-518.

Marilyn Gladky
(signature of county assessor)

08/16/2021
(date)



CC: County Clerk, Seward County County

CC: County Clerk where district is headquartered, if different county, Seward County County

Note to Political Subdivision: A copy of the Certification of Value must be attached to the budget document.

Guideline form provided by Nebraska Dept. of Revenue Property Assessment Division

CERTIFICATION OF TAXABLE VALUE FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT FINANCING PROJECTS
(TIF) BASE AND EXCESS VALUE

TAX YEAR 2021

{certification required on or before August 20th of each year}

TO City or Community Redevelopment Authority (CRA):

TIF BASE & EXCESS VALUE LOCATED IN THE CITY OF ,
LOCATED IN THE COUNTY OF SEWARD COUNTY

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
Runza Project	\$41,634	\$187,694

I, Seward County County Assessor, hereby certify that the valuations listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. § 18-2148, § 18-2149, and § 13-509.

Marilyn Vlasak
(signature of county assessor)

08/16/2021
(date)

CC: County Clerk, Seward County County
County Treasurer, Seward County County



Guideline form provided by Nebraska Dept. of Revenue Property Assessment Division

CERTIFICATION OF TAXABLE VALUE FOR COMMUNITY REDEVELOPMENT PROJECTS OR TAX INCREMENT FINANCING PROJECTS
(TIF) BASE AND EXCESS VALUE

TAX YEAR 2021

{certification required on or before August 20th of each year}

TO City or Community Redevelopment Authority (CRA):

TIF BASE & EXCESS VALUE LOCATED IN THE CITY OF ,
LOCATED IN THE COUNTY OF SEWARD COUNTY

NAME of TIF PROJECT	TIF BASE VALUE	TIF EXCESS VALUE
Rent Works 503 & 505 1st Street	\$14,387	\$0

I, Seward County County Assessor, hereby certify that the valuations listed herein is, to the best of my knowledge and belief, the true and accurate BASE VALUE and EXCESS VALUE for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. § 18-2148, § 18-2149, and § 13-509.



(signature of county assessor)

08/16/2021
(date)



CC: County Clerk, Seward County
County Treasurer, Seward County

Guideline form provided by Nebraska Dept. of Revenue Property Assessment Division

THE MILFORD TIMES
PO BOX 723
MILFORD, NE 68405

AFFIDAVIT OF PUBLICATION

STATE OF NEBRASKA
Seward County,

Kevin L. Zadina being by me first duly sworn, deposes and says that

MILFORD TIMES, a legal weekly newspaper
ord in Seward County, NE, and of general
l State; that said newspaper has a bona
300 copies weekly, in said County; and,
ounty for more than 52 successive weeks
of the attached notice, that the attached
newspaper for 1 consecutive week(s)

City of Milford
IN
Seward County, Nebraska

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 13th day of September 2021, at 6:00 o'clock P.M., at Milford City Hall for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

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2020-2021 Actual/Estimated Disbursements & Transfers	\$ 3,107,910.00
2021-2022 Proposed Budget of Disbursements & Transfers	\$ 10,228,878.00
2021-2022 Necessary Cash Reserve	\$ 2,513,326.00
2021-2022 Total Resources Available	\$ 12,742,204.00
Total 2021-2022 Personal & Real Property Tax Requirement	\$ 600,950.00
Unused Budget Authority Created For Next Year	\$ 216,119.44

Breakdown of Property Tax:

Personal and Real Property Tax Required for Non-Bond Purposes	\$ 532,100.00
Personal and Real Property Tax Required for Bonds	\$ 68,850.00

NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 13th day of September 2021, at 6:00 o'clock P.M., at Milford City Hall for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to settling the final tax request.

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Operating Budget	7,278,054.00	10,228,878.00	41%
Property Tax Request	\$ 558,530.00	\$ 600,950.00	8%
Valuation	109,048,117	117,403,824	8%
Tax Rate	0.512187	0.511866	0%
Tax Rate if Prior Tax Request was at Current Valuation	0.475734		


MT — September 08, 2021

SEPTEMBER 8, 2021



Kevin L. Zadina, Publisher

me this 8th day of SEPTEMBER 2021.



Monique K. Peetz, Notary Public

nt.....\$ 108.75
.....\$ 6.00
.....\$
.....\$ 114.75



CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

Monday, September 13, 2021, 6:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance

2. PUBLIC HEARINGS AND PRESENTATIONS

1. Public Hearing - Budget Hearing and Budget Summary for the 2021-2022 Fiscal Year
2. Public Hearing Setting the Final Tax Request for the 2021-2022 Fiscal Year for the General Fund at \$532,100.00 and the Bond Fund at \$68,850.00.
3. Public Hearing on the Six Year Road and Street Plan

3. RESOLUTIONS AND ORDINANCES:

ORDINANCE NO. 958 – AN ORDINANCE TO ESTABLISH SALARIES FOR FULL TIME AND PART TIME CITY EMPLOYEES OF THE CITY OF MILFORD, NEBRASKA FOR THE FISCAL YEAR 2021-2022; AND TO PRESCRIBE THE TIME WHEN THE ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT; AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH:

RESOLUTION NO. 622 – Adopting Budget for Fiscal Year 2021-2022

ORDINANCE NO. 959 – THE ANNUAL APPROPRIATION BILL OF THE CITY OF MILFORD, NEBRASKA, FOR THE FISCAL YEAR FROM OCTOBER 1, 2021 TO SEPTEMBER 30, 2022; TO PROVIDE FOR THE LEVYING OF TAXES FOR THE USE OF THE CITY OF MILFORD, NEBRASKA,

FOR ALL MUNICIPAL PURPOSES FOR SAID FISCAL YEAR AS SHOWN ON THE ASSESSMENT ROLL FOR SAID YEAR, AND TO PROVIDE FOR CERTIFYING ALL TAX LEVIES AND DELINQUENT SPECIAL ASSESSMENTS TO THE COUNTY CLERK OF SEWARD COUNTY, NEBRASKA; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT.

RESOLUTION NO. 623 – Setting the 2021-2022 Property Tax Request at \$532,100.00 for the General Fund and \$68,850.00 for the Bond Fund.

RESOLUTION NO. 624 – Adopt the One & Six Year Street Improvement Plan

4. ADJOURNMENT

CITY OF MILFORD
SPECIAL MEETING
SEPTEMBER 13, 2021
MINUTES

A special meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 13th day of September 2021 at 6:00 pm. Present were: Mayor Patrick Kelley; Council members: Tony DeLong, Becky Freeman, and Mike Roth; Maintenance Supt. Gary TeSelle and City Clerk Jeanne Hoggins. Absent: Kelli Keib. Also present: Carmen Standley with HBE CPA's.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 6:07 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

PUBLIC HEARINGS AND PRESENTATIONS:

Public Hearing – Budget Hearing and Budget Summary for the 2021-2022 Fiscal Year: Mayor Kelley opened the Public Hearing for comments and questions on the 2021-2022 Budget at 6:08 pm. Carmen Standley with HBE CPA's presented: The Council already passed the 1% increase of restricted revenues. Carmen noted everything looks in really good shape. The projected spreadsheet reflects an overall net increase of \$256,023.00. \$185,000 of this balance is due to the ARPA funds coming in and not being spent. Water and Sewer are expected to "pay their own way" thru revenue sources from billing, calculated in the amount of \$140,000. If you take those two amounts off the \$256,023.00 it leaves a net of \$69,000.00 going into reserves for the rest of the funds. We have a lot going on and we are dipping into the reserves a little bit but that's alright as long as we have it available. We budget additional authority for projects, financing and transfers. There is plenty of room on the authority but the goal is not to spend the authority, the goal is to build the authority into the budget to do the things we need to do but paying attention to the budget line items. The budget spreadsheet: There is a pretty large number in capital projects. We want to make sure we can cover the cost of the projects and any additional pieces that may come along. The water main replacement project is a big project. The ARPA funds and the SRF funds are calculated in this budget. Carmen explained the 50% of reserves ruling and funds over the 50% mark need to be earmarked as spent due to planned projects. These are restricted funds which go towards specific projects. Carmen also explained with the Federal funds we will be receiving, if over \$750,000 is spent in one fiscal year a separate audit will need to take place. We have built funds into the budget for these potential audits. Carmen reviewed information on pages 8 & 9 of the budget document; restricted funds, the allowable increases – 2.5% base limitation plus 1% which

was approved in July and allowable growth of .20%. Revenue remains constant, Sales Tax is volatile and is calculated at 85%. We are keeping the levy flat due to a lot of planned projects.

Mayor Kelley opened the floor for any questions, comments, or concerns from anyone in attendance. Allowable time was given for additional comments. With no further comments, questions or concerns Mayor Kelley closed the Public Hearing at 6:35 pm.

Public Hearing Setting the Final Tax Request for the 2021-2022 Fiscal Year for the General Fund at \$532,100.00 and the Bond Fund at \$68,850.00: Mayor Kelley opened the Public Hearing for comments and questions on Setting the Final Tax Request for the 2021-2022 Fiscal Year for the General Fund at \$532,100.00 and the Bond Fund at \$68,850.00 at 6:36 pm.

There were no comments, concerns or questions posed to the board, Mayor Kelley closed the Public Hearing at 6:40 pm.

Public Hearing on the Six Year Road and Street Plan: Mayor Kelley opened the Public Hearing for comments and questions on the Six Year Road and Street Plan at 6:40 pm. Gary shared the plans to repair alleys. Opening Oak Avenue with subdivision development was discussed. Hearing no further comments, concerns or questions Mayor Kelley closed the Public Hearing at 6:48 pm.

RESOLUTIONS AND ORDINANCES:

ORDINANCE NO. 958 - AN ORDINANCE TO ESTABLISH SALARIES FOR FULL TIME AND PART TIME CITY EMPLOYEES OF THE CITY OF MILFORD, NEBRASKA FOR THE FISCAL YEAR 2021-2022; AND TO PRESCRIBE THE TIME WHEN THE ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT; AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH. (See attached)

A motion was made by DeLong and seconded by Freeman to introduce Ordinance No. 958. A motion was made by DeLong and seconded by Freeman to suspend the rules to waive the three readings. Roll call vote: DeLong yes, Freeman yes, Keib absent, Roth yes. Motion carried.

No discussion on the original motion. Roll call vote: DeLong yes, Freeman yes, Keib absent, Roth yes. Motion carried.

Resolution No. 622 – Adopting Budget for Fiscal Year 2021-2022:

RESOLUTION # 622 ADOPTING BUDGET

WHEREAS, the Mayor and Council of the City of Milford, Nebraska have proposed a budget for the fiscal year 2021-2022; and

WHEREAS, a public hearing has been held upon said proposed budget; and

WHEREAS, no objections or remonstrances have been made concerning said budget; and

WHEREAS, the budget shall be adopted in the form as presented.

NOW, THEREFORE, BE IT RESOLVED that the annual budget of the City of Milford, Nebraska, be and the same hereby is adopted as follows:

GENERAL FUND

General Government

\$9,963,165

Cash Reserve

\$2,513,326

Total \$12,476,491

BOND FUND

Principal, Interest & Transfers \$265,713

Cash Reserve \$ 0

Total \$265,713

BE IT FURTHER RESOLVED that the portion of said expenditures to be raised by public taxation collected by a property tax levied upon the assessed valuation of property in the City of Milford, Nebraska in the following sums, to-wit:

General All Purpose Levy \$532,100

Bond Levy \$ 68,850


Total \$600,950

BE IT FURTHER RESOLVED that the Clerk is hereby ordered and directed to certify to the County Clerk of Seward County, Nebraska the taxes levied under this Resolution.

Upon roll call vote, the vote was as follows: Voting "AYE": Freeman, Roth, DeLong. Voting "NAY": None. Absent and not voting: Keib.

The Mayor declared said Resolution duly adopted and directed the Clerk to file a copy thereof with the County Clerk of Seward County.


Joanne Hoggins, City Clerk


Patrick L. Kelley, Mayor



ORDINANCE NO. 959 - THE ANNUAL APPROPRIATION BILL OF THE CITY OF MILFORD, NEBRASKA, FOR THE FISCAL YEAR FROM OCTOBER 1, 2021 TO SEPTEMBER 30, 2022; TO PROVIDE FOR THE LEVYING OF TAXES FOR THE USE OF THE CITY OF MILFORD, NEBRASKA, FOR ALL MUNICIPAL PURPOSES FOR SAID FISCAL YEAR AS SHOWN ON THE ASSESSMENT ROLL FOR SAID YEAR, AND TO PROVIDE FOR CERTIFYING ALL TAX LEVIES AND DELINQUENT SPECIAL ASSESSMENTS TO THE COUNTY CLERK OF SEWARD COUNTY, NEBRASKA; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT. (See attached)
A motion was made by DeLong and seconded by Roth to introduce Ordinance No. 959.

A motion was made by DeLong and seconded by Roth to suspend the rules to waive the three readings. Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib absent. Motion carried.

No discussion on the original motion. Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib absent. Motion carried.

Resolution No. 623 – Setting the 2021-2022 Property Tax Request at \$532,100.00 for General Fund and \$68,850.00 for the Bond Fund:

RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION NO. 623

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of the City of Milford, NE passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the City of Milford, resolves that:

1. The 2021-2022 property tax request be set at:

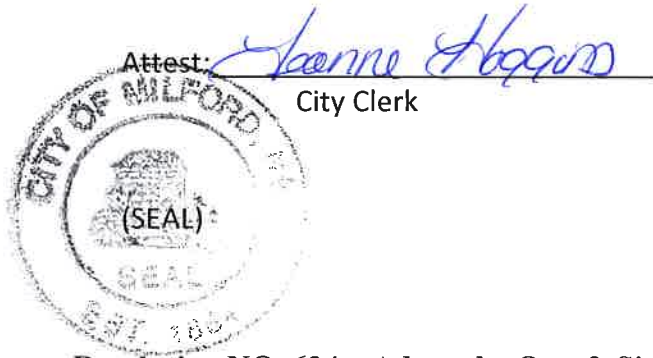
GENERAL FUND	\$532,100.00
BOND FUND	\$ 68,850.00
 TOTAL PROPERTY TAX REQUEST	 \$600,950.00

2. The total assessed value of property differs from last year's total assessed value by 7.66 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ 0.475734 per \$100 of assessed value.
4. The City of Milford proposes to adopt a property tax request that will cause its tax rate to be \$ 0.511866 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Milford, NE will increase last year's budget by 40.54 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2021.

Motion by Freeman, seconded by DeLong to adopt Resolution #623

Voting YES were Freeman, DeLong, Roth. Voting NO were none. Absent and not voting: Keib.

Dated this 13th day of September 2021.



Attest:

City Clerk

Patrick L. Kelley
Mayor

Resolution NO. 624 – Adopt the One & Six Year Street Improvement Plan:

RESOLUTION NO. 624

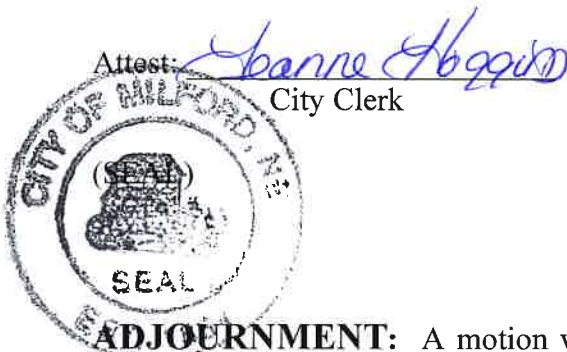
The following resolution was introduced by Roth, who moved its adoption, seconded by DeLong,

“WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the City of Milford, Nebraska, and

WHEREAS, a public meeting was held on the 13th day of September, 2021, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of Milford, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted.”

Upon roll call vote as follows: Roth yes, DeLong yes, Freeman yes, Keib absent. Motion carried.



Attest:

City Clerk

Patrick L. Kelley
Mayor

ADJOURNMENT: A motion was made by Freeman and seconded by DeLong to adjourn the meeting. Roll call vote: Freeman yes, DeLong yes, Keib absent, Roth yes. Motion carried and meeting adjourned at 7:00 pm.

Jeanne Hoggins
Jeanne Hoggins, City Clerk

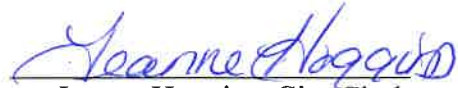
Patrick L. Kelley
Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 13, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said

agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




Jeanne Hoggins, City Clerk

ANNUAL APPROPRIATION
ORDINANCE NO. 959

“THE ANNUAL APPROPRIATION BILL OF THE CITY OF MILFORD, NEBRASKA, FOR THE FISCAL YEAR FROM OCTOBER 1, 2021 TO SEPTEMBER 30, 2022; TO PROVIDE FOR THE LEVYING OF TAXES FOR THE USE OF THE CITY OF MILFORD, NEBRASKA, FOR ALL MUNICIPAL PURPOSES FOR SAID FISCAL YEAR AS SHOWN ON THE ASSESSMENT ROLL FOR SAID YEAR, AND TO PROVIDE FOR CERTIFYING ALL TAX LEVIES AND DELINQUENT SPECIAL ASSESSMENTS TO THE COUNTY CLERK OF SEWARD COUNTY, NEBRASKA; AND TO PRESCRIBE THE TIME THIS ORDINANCE SHALL BE IN FORCE AND TAKE EFFECT.”

BE IT ORDAINED by the Mayor and Council of the City of Milford, Nebraska:

Section 1. That there be and hereby is appropriated to defray the necessary expenses, liabilities and improvements of the City of Milford, Nebraska for the fiscal year beginning on October 1, 2021 to September 30, 2022 the sums as set out in the budget as amended.

Section 2. That there be and hereby is levied upon the assessed value of all taxable property within the City of Milford, Nebraska, as shown by the assessment roll of 2021 taxes for the fiscal year from October 1, 2021 to September 30, 2022 in the following sums and for the following purposes, to-wit:

GENERAL ALL PURPOSE FUND:

General Government	\$9,963,165
Cash Reserve	\$2,513,326
Total	\$12,476,491

BOND FUND:

Principal, Interest & Transfers	\$265,713
Cash Reserve	0
Total	\$265,713

To be paid by the following tax levies:

General All Purpose Levy	\$532,100
Bond Fund Levy	\$ 68,850
Total	\$600,950

Section 3. That the Clerk is hereby ordered and directed to certify to the County Clerk of Seward County, Nebraska, the taxes levied under this Ordinance and to file therewith and with the Auditor of Public Accounts of the State of Nebraska, a copy of the budget documents hereinabove described. That the Clerk is further ordered and directed to publish a copy of the amendments, if any, as provided by law.

Section 4. This ordinance shall be in force and take effect from and after its passage and publication as provided by law.

PASSED AND ADOPTED THIS 13TH DAY OF SEPTEMBER 2021.

THE CITY OF MILFORD, NEBRASKA

Attest:

Shanne Hoggard

City Clerk

Patricia C. Krumm

Mayor





CITY OF MILFORD, NEBRASKA
COUNCIL AGENDA

Tuesday, July 13, 2021, 6:00 pm

All agenda items are for discussion and action will be taken as deemed appropriate. The City Council reserves the right to go into executive session in accordance with Section 84-1410.

1. CALL TO ORDER

Pursuant to Section 84-1412(8) of the Nebraska Open Meeting Act a current copy of the Open Meetings Act is posted on the west wall of this meeting room and is available for viewing by the public.

1. Roll Call
2. Pledge of Allegiance
3. Approve agenda as submitted.

2. SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the **Request for Future Agenda Items** form located near the entrance of the meeting room. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a committee or Council meeting, notification of the date will be given.

3. REPORTS/COMMUNICATIONS

- a. Mayor
- b. Council members
- c. City Clerk
- d. Department Heads

- 4. CONSENT AGENDA** The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Approve Minutes: June 1, 2021 and June 22, 2021
- b. Approve Claims by Auditing Committee
- c. Approve Treasurer's Report for May 2021 by Auditing Committee
- d. Approve Fire Department Roster
- e. Approve Street Closings for Fun Days
- f. Authorize payment process for drawdown #5 for 19-TFHO-16065 Owner Occupied Rehab Program
- g. Authorize Mayor's signature on the American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund application.
- h. Authorize Mayor's signature on Agreement with JEO for Engineer Professional Services on the 2021 Wastewater Pumping Station Generator Project.
- i. Authorize Mayor's signature on letter to NDED to extend contract of OOR Program for one year ending, July 17, 2022.
- j. Accept letter of resignation from Recreation Coordinator Marissa Parman.

5. PUBLIC HEARINGS AND PRESENTATIONS

- a. Public Hearing – Citizen Advisory Review Committee Semi Annual Report

6. CURRENT BUSINESS

- a. Consider authorizing an additional 1% increase in restricted funds limitation for the 2021-2022 budget for the City of Milford.
- b. Consider recommendation of firm for pre-planning of Downtown Revitalization.
- c. City Maintenance at corner of 7th and D Streets.
- d. Water Main Replacement Original part of town, consider amount to be replaced and funding.
- e. Consider source water study agreement with JEO
- f. Agenda item request from Tony L. Brown: Consider hours of operation at the gun range. No Shooting on Saturday or Sunday. Monday thru Friday – no shooting from 7:00 am to noon.
- g. Agenda item request from Tony L. Brown: Change procedure of getting a burn permit.
- h. Consider pay application #1 from Van Kirk Bros. Contracting for 2020 Timber Creek Water Main Extension in the amount of \$56,920.00.
- i. Consider Health Insurance coverage for employees, 2021-2022 Fiscal Year.
- j. Consider Salaries for 2021-2022 Fiscal Year.
- k. Consider options and determine Building Inspector Position.
- l. Consider contract with "The Bridge" for detoxification services.

7. RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 618 - Create fund for ARP (American Rescue Plan) Act funds

8. ADJOURNMENT

CITY OF MILFORD
REGULAR MEETING
JULY 13, 2021
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the City Hall Building in said City on the 13th day of July 2021 at 6:00pm. Present were: Mayor Patrick Kelley; Council members: Tony DeLong, Becky Freeman, Kelli Keib, Mike Roth; Attorney David Barga; Maintenance Supt. Gary TeSelle, Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Also present: Kevin Wingard, Zane Francescato, Jonathan Jank, Dane Simonsen, Misty Ahmic, John Culver, Tony Brown, Karli Daws, Roy Cast, Marian Eicher and John Melena.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

CALL TO ORDER: Mayor Kelley called the meeting to order at 6:01 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall in the City Hall meeting room.

PLEDGE OF ALLEGIANCE:

APPROVE AGENDA AS SUBMITTED: A motion was made by Keib and seconded by Freeman to approve the agenda as submitted. Roll call vote: Keib yes, Freeman yes, DeLong yes, Roth yes. Motion carried.

SUBMITTAL OF REQUESTS FOR FUTURE ITEMS:

REPORTS/COMMUNICATIONS: Written reports received: Police Dept. Activity Report for May 2021; Fire Dept Report for June 2021; Senior Center minutes for June 15, 2021, Cemetery Board minutes for May 20, 2021, Milford Housing Authority Board minutes for May 18, 2021, Seward Saline County Solid Waste Management Agency minutes for June 17, 2021 and Milford Senior Center New Opportunities Through Technologies (NOTT Program) report.

Keib – mowing continues at cemetery, sunken graves are being filled, a vehicle went thru the gate damaging a couple military stones. The gate will need to be repaired and the stones replaced. Pool closing on August 14, 2021. Taking bids for median sprinklers. Working with Roy Cast to extend the time for Senior aerobics. SSCSWMA met on June 17, Dorchester requested a trailer to repurpose. Garland was added to the agency. John Singleton requested a review to determine if tipping fees need to be increased. Next meeting for SSCSWMA is September 16th.

Roth – 14 rescue calls, all medical and 1 Pleasant Dale accident. No fire calls reported. Working with JEO on water test results and study of water quality. Continue conversation on funding water main replacement. Timber Creek water loop passed testing, waiting on lines to pass inspection to finish up. Well water levels are holding up well so far this summer. Sewer lift on July 4th had a transducer failure for water levels.

Kelley – working with Seward County Commissioners on funding for water main replacements. Met with group to review and determine pre-planning DTR firm. Taking calls on water bills.

Freeman - replaced backstops at Welch ballfields, will be working on dug-outs next. Reopening of Sr. Center is going well. Meal count is going better than expected, not as many left over as anticipated. Over 3000 meals have been served. Foot Clinics have been scheduled, yoga and drumming classes are being held. Fundraisers will pick up again in August. Amy working on meal contract which will start Sept. 1. July meeting is scheduled for next Tuesday, the 20th.

DeLong – NPPD has replaced the lamp-post lights in the Uptown Park with LED lights. Benefits of summer help continue. Sidewalks have been repaired, street painting is underway, street sweeper will be out soon. Working on street humps down D Street. Contacting Julie Ogden with JEO to reanalyze the patching project.

Attended Seward County RWFH kick-off meeting. Details provided on funding and how to further prepare for this project. Jonathan shared the application process opened today with \$1,263,000.00 available to get out the first year.

TeSelle – dirt has been placed around the Sr. Center building. Working with Black Hills to lower the gas lines in the alley to prepare for alley construction.

Clerk Hoggins – *Sales tax received for the month of April 2021 in the amount of \$24,504.95. *NPPD lease rebate payment for the month of May 2021 received in the amount of \$12,906.23 and June 2021 in the amount of \$19,659.44. First payment of ARPA funds received in the amount of \$184,952.20.

Siebken – preparing for Lisa Huschka to attend the Academy on August 29th.

CONSENT AGENDA: Mayor Kelley read the Consent Agenda:

- a. Approve Minutes: June 1, 2021 and June 22, 2021.
- b. Approval of Claims: Accounts Payable - \$168,576.91; Payroll - \$82,630.16; Totaling \$251,207.07 by the Auditing Committee.
- c. Approve Treasurer's Report for May 2021 by Auditing Committee.
- d. Approve Fire Department Roster
- e. Approve Street Closings for Fun Days.
- f. Authorize payment process for drawdown #5 for 19-TFHO-16065 Owner Occupied Rehab Program.
- g. Authorize Mayor's signature on the American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund application.
- h. Authorize Mayor's signature on Agreement with JEO for Engineer Professional Services on the 2021 Wastewater Pumping Station Generator Project.
- i. Authorize Mayor's signature on letter to NDED to extend contract of OOR Program for one year ending, July 17, 2022.
- j. Accept letter of resignation from Recreation Coordinator Marissa Parman.

A motion was made by DeLong and seconded by Freeman to approve items on the consent agenda as presented. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth yes. Motion carried.

SALARIES:

70555	Mark Frey	643.37
70556	Forrest Siebken	2284.23
70557	Mavis Ferris	91.73
70558	Jeanne Hoggins	1427.94
70559	Gary Teselle	1065.34
70560	George Matzen	849.68
70561	Craig Carritt	34.94
70562	Jon Wiedemeyer	213.67
70563	Amy Salistean	926.69

2085303	IRS-FEDERAL WITHHOLDINGS	FED/FICA TAX	249.09
2085304	NE DEPT OF REVENUE	STATE TAX	40.28
70749	UNION BANK	HSA	100.00
70765	ALOHA ROTH	2 BIRTHDAY CAKES FOR JUNE	40.00
70766	BLUE CROSS & BLUE SHIELD	JULY HEALTH INS.-9 FULL TIME	9,027.84
70767	BONSALL POOL CO	TEST CHEMICALS FOR POOL	74.86
70768	BRENDA HANSEN	CANDY FOR CONCESSIONS	28.00
70769	CANON FINANCIAL SERVICES	JUNE COPIER CHARGE	165.00
70770	CAPITAL ONE (WALMART)	GROCERIES SENIOR CENTER	433.23
70772	CARD SERVICE CENTER	STORAGE CABINET	3,119.76
70773	CARD SERVICES (VISA)	PARTS	56.95
70774	COAST TO COAST COMPUTER PROD.	TONER	90.00
70775	CONCRETE WORKS, INC	WEST SIDE 3&C ST	75,973.60
70776	CONNER PSYCHOLOGICAL SER.	PREEMPLOYMENT PSYCH EVAL	385.00
70777	DEARBORN GROUP	JULY FIREMENS LIFE INS.	116.96
70778	DERREK EUGENE YODER	EMT TEST/NSP FINGER PRINTING	146.13
70779	DRAGONFLY	SR MEALS	258.50
70780	EMERGENCY MEDICAL PRODUCTS	4 CASES SHEETS/1 CASE GLOVES	440.66
70781	ERIC RILEY ELECTRIC	WELCH PARK HEATER PARTS LABOR	403.75
70782	FELD FIRE	FIREFIGHTER BOOTS	340.00
70783	FRANKLIN HRONIK	JUNE BIRTHDAY ENTERTAINMENT	100.00
70784	HARTMANN CUSTOM SERVICE CO.	27.42 TON CRUSH CONCRETE	490.27
70785	HAWKINS INC.	POOL CONTROLS	2,833.22
70786	INGRAM LIBRARY SERVICES	BOOKS	408.08
70787	JEO CONSULTING GROUP, INC.	TIMBER CREEK WATER/SERVICES	3,646.25
70788	JR WELDING	MANHOLE HOLDERS/4.5 HR LABOR	588.93
70789	KELLY HANEY	YOGA CLASSES JUNE 9 & 16	60.00
70790	KOLTON LOOS	10U/12U BASEBALL UMP 6-15-21	80.00
70791	KYLE FASTENAN	REIMB STEAK SUPPER/MILEAGE	99.37
70792	LEE'S REFRIGERATION	WATER PUMP/VALVE ON ICE MACH.	570.07
70793	LINCOLN JOURNAL STAR	52 WKS SUB TO LIN JOURNAL STAR	561.00
70794	LINCOLN WINWATER WORKS	WATER PIPE & PLUGS	49.55
70795	MICAH HARTWIG	10U/12U BASEBALL UMP 6-15-21	80.00
70796	MICHELLE FOLKERS	2 HRS CLEANING 6/3 & 6/20	100.00
70797	MILFORD PLUMBING INC.	FILTER/VALVE FLOAT	183.38
70798	MILFORD SCHOOL DIST. #5	POLICE FINES FOR JUNE	20.00
70799	MUNICIPAL SUPPLY, INC.	ANNUAL MAINT. HOST SOFTWARE	4,100.00
70800	MUTUAL OF OMAHA	SEMI ANNUAL PREM.-C. TESELLE	1,872.09
70801	NAUDIA LARSEN	7 TRUNKS FOR LIFEGUARDS	196.97
70802	NE STATEWIDE EMS CONFEREN	FIREMEN CONFERENCE	1,000.00
70803	NEBRASKA WATER RESOURCES	MEMBERSHIP FEE	105.00
70804	NEBRASKA PUBLIC POWER DISTRICT	ACCT FOR WELL ELECT	2,148.58
70805	PIONEER OVERHEAD DOOR	1/2 HP 14' DOOR & OPENER	1,666.88
70806	REDIGER AUTOMOTIVE	OIL CHANGE/CAR REPAIR	164.29
70807	SEWARD COUNTY INDEPENDENT	PROCEEDINGS 6-1-21	62.59
70808	SID DILLON	UNIT 95 REPAIR	100.79
70809	STRYKER SALES CORPORATION	WIFI UNIT	1,942.43

70810	TCA OUTDOOR POWER	3' TRASH PUMP	1,412.72
70811	THE PENWORTHY COMPANY	KIDS LIBRARY BOOKS	101.77
70812	TOOFAST SUPPLY	SAFETY SUPPLIES	117.18
70813	UNITED STATES POSTMASTER	JULY UTILITY BILLING/JUNE USE	219.75
70814	GARY TESELLE	G TESELLE	476.70
70815	URIBE REFUSE SERVICES, IN	TRASH SERVICE	710.00
70816	VERIZON WIRELESS	ACCT FOR WATER CONTROL PHONE	85.15
70817	WINDSTREAM NEBRASKA INC	PHONE FOR POOL	543.35
	F & M BANK	DEPOSIT BOOKS	101.92
	NE DEPT OF REVENUE	MAY SALES TAX	2,747.75
	NE DEPT OF REVENUE	JUNE SALES TAX	2,680.89
1124	PEPSI COLA OF LINCOLN	POP FOR CONCESSION STAND	1,321.10
1125	PEPSI COLA OF LINCOLN	POP FOR CONCESSION STAND	267.50
	PAYROLL 6/07/21		18,646.68
	PAYROLL 6/21/21		22,460.30
	PAYROLL 7/01/21		738.78
	PAYROLL 7/06/21		20,934.56
	PAYROLL 7/08/21		854.11
	***** REPORT TOTAL *****		251,132.07

PUBLIC HEARING:

Public Hearing – Citizen Advisory Review Committee Semi Annual Report: Mayor Kelley opened the Public Hearing at 6:19 pm. Kevin Wingard provided activity information over the last 6 months.

*As of 6/30/21 the balance is \$119,393.00.

*The Affordable Housing project continues with 5 homes either under construction or completed.

*\$35,000.00 has been paid toward the Seward County Rural Workforce Housing Fund.

*Outstanding financial commitments include: \$12,500.00 for DTR pre-planning and \$20,000.00 over the next 2 years for Bluestem Network.

*Eagle Fitness loan is paid up thru December 2021.

With no further comments or questions Mayor Kelley closed the Public Hearing at 6:23 pm.

CURRENT BUSINESS:

a. Consider authorizing an additional 1% increase in restricted funds limitation for the 2021-2022 budget for the City of Milford: A motion was made by DeLong and seconded by Keib to authorize an additional 1% increase in restricted funds limitation for the 2021-2022 budget. Roll call vote: DeLong yes, Keib yes, Freeman yes, Roth yes. Motion carried.

b. Consider recommendation of firm for pre-planning of Downtown Revitalization: Jonathan Jank noted the Downtown Revitalization planning process is an exciting next step for the community. Designing a plan will create opportunities. 3 proposals were submitted, and the group analyzed each proposal thru a scoring rubric and dialogue of pros and cons. All 3 proposals were from quality firms. The proposal that stuck out the most with the group was Confluence, partnered with JEO. Confluence expanded their work throughout a year which would sync with the next round of funding availability which would be phase II of the process or the implementation phase. Their level of engagement and past work synced up with, to be a potential good fit for Milford.

Marian Eicher shared her experience on the selection process. Due to her clerical experience, she notice several typos or errors on one of the proposals. One proposal

mentioned they would be a good fit to help "Seward" with their project. It was mentioned in several places which stuck out to her regarding attention to detail. Marian also mentioned her involvement at ESU while working with JEO on refurbishing the ESU building. They were accommodating, friendly, efficient and did a great job. Marian has confidence with JEO, while she is not familiar with Confluence it was noted in their proposal, they were involved in Broken Bow's DTR. Marian travels thru Broken Bow quite often and everyone agreed that Broken Bow is charming especially around their park square. Broken Bow has a lot of similar issues that Milford has, including the brick streets. It is important to make improvements but maintain the historical value of the community. Mayor Kelley stressed the importance of preserving parts of the community to preserve our heritage and make it inviting to new businesses. With all the other projects we have going on in the community, having JEO on board to work in unison with the other projects will be beneficial.

A motion was made by DeLong and seconded by Roth to approve Confluence as the firm for the planning phase of Downtown Revitalization. Roll call vote: DeLong yes, Roth yes, Freeman yes, Keib yes. Motion carried.

c. Agenda item request from Karli Daws: City maintenance at corner of 7th and D Streets: Karli Daws, 749 7th St. shared his concern of the corner at 7th & D Streets. He has creeping flocks growing along the curb and he stated the snowplow blade destroys the plant every year.

Mayor Kelley noted the maintenance department could do a better job in this area and try and stay away from the curb. DeLong shared that sometimes the snow is so deep that they don't exactly know where the curb is. Gary said they will do their best to stay back from the curb and asked Karli to place some reflective markers along the curb so the curb can better be identified.

Mr. Daws was willing to place the markers along the corner curb.

d. Water Main Replacement Original part of town, consider amount to be replaced and funding: Gary expressed his desire to move forward with at least phase 1 and 2 of the water main replacements and finalize engineering. The State of NE has approved our application for a State Revolving Fund loan with 20% forgiveness totaling 4,294,556.00 which includes all 5 phases of project. For the upcoming budget Gary would like to consider starting on projects 1 and 2 in fiscal year 2021-2022. We have 3 years to complete the construction phase.

Mayor Kelley read a paragraph from the State of NE letter outlining the intended use plan. The project was determined to be eligible for a 30-year loan with 20% in loan forgiveness assistance, an interest rate and administration fee of 0%. Based on the active service connections, residential rates may need to be raised approximately \$12.38 per month to address the debt service. This increase is calculated for completion of all 5 phases.

Mayor Kelley has been conversing with County Commissioners on use of the Counties ARP funds to assist us with this project. Water quality is important to our community and county.

County Commissioner John Culver was present and shared, the County is still figuring out what the funds can and cannot be used for. They are working to create an application and calculate a ratio formula making it fair to all who apply. It may be based on population.

DeLong noted a plan needs to be in place to make an educated decision.

Gary will adjust his budget figures as needed to proceed with engineering and phase 1 & 2 of the water main replacement project.

e. Consider source water study agreement with JEO: Dane Simonsen with JEO presented the service agreement for the source water study. The study will provide goals

to move forward and which path to take. Dane will work with Gary to collect data and review the operations of the current system and evaluate future operations. If the agreement is approved, they would like to start right away and have information available by the end of the year. Getting equipment quotes will take the longest time.

A motion was made by DeLong and seconded by Freeman to authorize the mayor to sign the professional services agreement with JEO on the Source Water Study. Roll call vote: DeLong yes, Freeman yes, Keib yes, Roth yes. Motion carried.

f. Agenda item request from Tony L. Brown: Consider hours of operation at the gun range. No shooting on Saturday or Sunday. Monday thru Friday – no shooting from 7:00 am to noon. Tony L. Brown, 585 224th Rd. Mr. Brown shared his frustration with shooting out at the gun range in the morning. He has experienced 2 different occasions when he was either out enjoying his deck or sleeping when gun fire started early in the morning. He is asking for regulated times the gun range can be used, not early in the mornings. He would like to enjoy the peacefulness of his deck and is asking for calm and peaceful conditions.

Mayor Kelley informed Mr. Brown he was sad that he is experiencing this and will look into this further.

Chief Siebken noted training is held out there by other entities and if they notified Mr. Brown when this is going to happen would that help. Mr. Brown was please that he would be notified, they could leave if they wanted to.

John Culver lives at 572 224th Rd and shared his concern of liability to the city if some unauthorized individual is out there shooting. The Chief should be notified of anyone wanting to use the range.

Mayor Kelley and Attorney Borgen will work together to create proper policies and procedures of authorized personnel and use of the gun range.

g. Agenda item request from Tony L. Brown: Change procedure of getting a burn permit: Tony L. Brown, 585 224th Rd. Mr. Brown shared his frustration with having to “track someone down” to get a burn permit. He shared the steps that occurred with his wife in having to run around town to different locations and find someone to issue a burn permit. He stated, it shouldn’t be that hard. Mr. Brown suggested having the forms available at city hall.

Fire Chief John Melena was present noting an open burn ban has been in place for 40 years. It can be a hassle, but laws have changed on what can be burned. The Fire Chief must follow the regulations, or he will be liable and fined for improper burning.

DeLong noted people need to plan ahead and a bigger window of time is needed for the application process.

Mayor Kelley noted city hall is accessible and individuals could complete the burn permit application and have city staff contact the Fire Chief for burn consideration. City staff will not have authority to grant the permit, just accept the application. Fire Chief Melena and Clerk Hoggins will work together to make sure this process is handled correctly.

h. Consider pay application #1 from Van Kirk Bros. Contracting for 2020 Timber Creek Water Main Extension in the amount of \$56,920.00: A motion was made by Roth and seconded by DeLong to pay application #1 from Van Kirk Bros. Contracting for 2020 Timber Creek Water Main Extension in the amount of \$56,920.00. Roll call vote: Roth yes, DeLong yes, Freeman yes, Keib yes. Motion carried.

i. Consider Health Insurance coverage for employees, 2021-2022 Fiscal Year: Clerk Hoggins noted the proposed figures she received for budget worknight were 5%, the actual renewal rate came in at 10.42%. Additional options will need to be researched. Council agreed to table this item until the August 3rd meeting.

j. Consider Salaries for 2021-2022 Fiscal Year: Item tabled.

k. Consider options and determine Building Inspector Position: Mayor Kelley has an individual that is considering the position. He hopes to have a proposal at the August meeting.

Councilmember Tony DeLong excused himself from the meeting as his presence was needed at another meeting.

l. Consider contract with "The Bridge" for detoxification services: Chief has had no luck getting the contract. He will bring this item to the Council when the appropriate documents are available.

RESOLUTIONS AND ORDINANCES:

RESOLUTION NO. 618 – Create fund for ARP (American Rescue Plan) Act funds.

RESOLUTION NO. 618

A RESOLUTION OF THE CITY OF MILFORD, NEBRASKA ESTABLISHING A SEPARATE BUDGET ACCOUNT FOR AMERICAN RESCUE PLAN ACT FUNDS.

WHEREAS, the City of Milford, Nebraska expects to be a recipient of funding under the federal American Rescue Plan Act ("ARPA" or "ARP Act");

WHEREAS, The City of Milford, Nebraska, has been advised that the Nebraska Auditor of Public Accounts requests governmental recipients of ARPA funds to create a separate account for budgeting purposes for such funds.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, that a new budget account is hereby established for ARPA Funds as Account No. 37.

Roll call vote: Freeman yes, Keib yes, DeLong absent, Roth yes. Motion carried.

PASSED AND APPROVED THIS 13TH DAY OF JULY 2021.

CITY OF MILFORD, NEBRASKA

ATTEST:

Jeanne Hoggins
Jeanne Hoggins City Clerk

Patrick L. Kelley
Patrick L. Kelley, Mayor



ADJOURNMENT: A motion was made by Keib and seconded by Roth to adjourn the meeting. Roll call vote: Keib yes, Roth yes, DeLong absent, Freeman yes. Motion carried and meeting adjourned at 8:18 pm.

Jeanne Hoggins
Jeanne Hoggins, City Clerk

Patrick L. Kelley
Patrick L. Kelley, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 13, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.




Jeanne Hoggins, City Clerk